# Frederick S. Osborne Dean of the School records

Collection ID: RG.03.02.02

**Finding Aid prepared by Hoang Tran** 



The Pennsylvania Academy of the Fine Arts 118-128 North Broad Street Philadelphia, PA 19102

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# **Summary Information**

**Repository** The Pennsylvania Academy of the Fine Arts, Dorothy and Kenneth

**Woodcock Archives** 

**Creator** Frederick S. Osborne

**Title** Frederick S. Osborne Dean of the School records

Date [bulk]

**Date [inclusive]** 1985-1999

**Extent** 5 document boxes

**Location note** 

**Language** English

**Language of Materials note** English

**Abstract** Office files for the Dean of School Frederick S. Osborne. Includes

faculty and committee meeting materials, school programs, grant

applications, and various correspondences.

#### **Preferred Citation note**

[identification of item], Title of Collection, Collection ID#, The Pennsylvania Academy of the Fine Art, Dorothy and Kenneth Woodcock Archives, Philadelphia, PA.

## **Historical note**

Before the general reorganization of the Pennsylvania Academy in 1983, the Academy's director (formerly secretary/managing director) was the chief executive for both the museum and the school. The reorganization provided a separate administrator exclusively for the school and a similar position for the museum, with both officers reporting to the president.

Before the 1960s the director ran the school without additional professional staff. The first school registrar was hired in 1963, and in subsequent decades managers of admissions, student affairs and financial aid augmented the school personnel.

#### **Directors of the School**

Ephraim Weinberg 1983–84

Dan Miller (Acting) 1984–85

Frederick S. Osborne 1985–88

#### **Dean and Director of the School**

Frederick S. Osborne 1989–1999

During the period from 2000 to 2002 the overall administration of the school was handled by the president, assisted by the dean of enrollment and student affairs.

#### Dean of Enrollment and Student Affairs

Anne Stassen 2000–

Dean of Academic Affairs

Jeffrey Carr 2003–2015

## **Scope and Contents note**

## **Arrangement note**

Arranged chronologically.

## **Administrative Information**

#### **Conditions Governing Access note**

Collection is open for research.

The archives reserves the right to restrict access to materials of sensitive nature. Please contact the department for further information.

#### **Conditions Governing Use note**

The collection is the physical property of the Pennsylvania Academy of the Fine Arts, Archives. The Museum holds literary rights only for material created by Museum personnel or given to the Museum with such rights specifically assigned. For all other material, literary rights, including copyright, belong to the authors or their legal heirs and assigns. Researchers are responsible for obtaining permission from rights holders for publication and for other purposes where stated.

### **Immediate Source of Acquisition note**

**Provenance note** 

**Processing Information note** 

Processed by Hoang Tran.

## **Controlled Access Headings**

Person(s)

**Corporate Name(s)** 

Genre(s)

Geographic Name(s)

Subject(s)

## **Physical Characteristics and Technical Requirements note**

# **Collection Inventory**

Date	Item Title	Box #	Folder #
1985	Admissions and recruitment	1	1
1985	Correspondence	1	2
	Correspondence - Helen S. Johnson - opportunities for		
1984-1985	women at PAFA	1	3
1985	Correspondence -Philadelphia Board of Education	1	4
1985	Dean and Assistant Dean job description	1	5
1985	Department Chair meetings	1	6
1985	Development and school fundraising	1	7
1985	Evening school	1	8
1985	Faculty Evaluation committee	1	9

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1985	Financial Aid	1	10
1985	Fels Fund Grant - Peale House improvements	1	11
1985	Maintenance issues	1	12
1985	Memoranda	1	13
1985	Security issues	1	14
1986	Admissions and recruitment	1	15
1986	Bradford Exchange Production - Jessie Wilcox Smith plates	1	16
1986	Building ventilation issues	1	17
1986	Correspondence	1	18
1986	Department Chair meetings	1	19
1986	Evening school	1	20
1986	Financial Aid and student employment manual	1	21
1986	Memoranda	1	22
1986	Royal Academy Proposed exchange program	1	23
1986	Sculpture department issues	1	24
1987	Correspondence	2	1
1987	Correspondence - dismissal of Karl Karhumaa	2	2
1987	Curriculum analysis and student survey	2	3
1987	Evening school	2	4
1987	Faculty responses to school move to 1301 Cherry St.	2	5
1987	Financial Aid	2	6
1987	Memoranda	2	7
1987	Scholarship Endowment Campaign	2	8
1987	Scholarship Endowment Campaign - Exhibition and		0
1987	Mangel gallery	2	9
1987	Sculpture foundry construction	2	10
1987	Security issues	2	11
1988	Morris Blackburn estate	2	12
1988	1301 Cherry Street building opening	2	13
1988	Correspondence	2	14
1988	Correspondence - Historic Yellow Springs	2	15
1988	Correspondence - Philadelphia Board of Education	2	16
1988	Department Chair meetings	2	17
1988	Exhibition: Alice Lok Cahana	2	18
1988	Faculty Studio guidelines	2	19
1988	Financial Aid	2	20
1988	Fels Fund Grant - Peale House improvements	2	21
1988	Memoranda	2	22
1988	Correspondence - MFA Degree	2	23
1988	MFA Application	2	24
1988	Student petitions and complaints	2	25
1988	Tuition comparison report	2	26
1989	Correspondence	3	1

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1989	Dean's Fundraising Dinner and Dean's Award	3	2
1989	Department Chair meetings	3	3
1989	Faculty list	3	4
1989	Memoranda	3	5
1989	Graduation remarks - Wolf Kahn	3	6
1989	MFA degree - Faculty opinion ballots	3	7
	MFA degree - report of visiting team and academy		
1989	response	3	8
1989	Royal Academy Proposed exchange program	3	9
1989	Student petitions and complaints	3	10
1989	Administrative assistant - yearly task schedule	3	11
1990	Correspondence	3	12
1990	Dean's Fundraising Dinner and Dean's Award	3	13
1990	Department Chair meetings	3	14
1990	Faculty Accomplishments report	3	15
1990	Faculty list	3	16
1990	Library Committee minutes	3	17
1990	Long range planning notes	3	18
1990	Memoranda	3	19
1990	State of the School report	3	20
1990	Student Committee minutes	3	21
1991	Correspondence	3	22
1991	Memoranda	3	23
1991	Dean's Fundraising Dinner and Dean's Award	3	24
1991	Department Chair meetings	3	25
1991	Faculty Accomplishments report	3	26
1991	Financial Aid Funds audit	3	27
	MFA proposal to US Department of Education (not		
1991	funded)	3	28
1991	Verification statement to PA Department of Labor	3	29
	Casts: Loan of Parthenon casts to University of		
1992	Pennsylvania	4	1
1992	Correspondence	4	2
1992	Dean's Fundraising Dinner and Dean's Award	4	3
1992	Memoranda	4	4
1992	Outreach grant and final report	4	5
1992	Staff evaluations	4	6
1993	Correspondence	4	7
1993-1995	Library Committee minutes	4	8
1993	Memoranda	4	9
1993	Performance evaluations - Dean Osborne	4	10
1993	State of the School report	4	11
1993	Staff job descriptions	4	12

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1994	Correspondence	4	13
1994	Correspondence - PA Council on the arts	4	14
1994-1995	Exhibition: Gilroy Roberts	4	15
1994	Long range planning report	4	16
1994	Memoranda	4	17
1995	Correspondence	4	18
1995	Exhibition: Sophie Victor Greene	4	19
1995	Memoranda	4	20
	NASAD Accreditation report - visiting team and academy		
1995	response	4	21
1996	Correspondence	5	1
1996	Correspondence - Historic Yellow Springs	5	2
1996	Exhibition: Osvaldo Romberg	5	3
1996	Faculty list	5	4
1996	Memoranda	5	5
1996	Long Range Plan	5	6
1997	Correspondence	5	7
1997	Graduate Assistantships	5	8
1997	Memoranda	5	9
1997	Senior Artists' Initiative	5	10
1998	Correspondence	5	11
1998	Memoranda	5	12
	Dean's Fundraising Dinner and Dean's Award and		
1998	relighting W. Hancock's War Memorial	5	13
1999	Correspondence	5	14
1999	Memoranda	5	15
1999	Faculty list	5	16
1999	Staff job descriptions	5	17