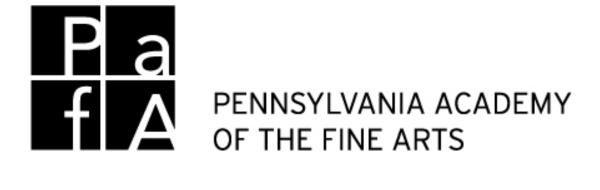
John Douglas Woodward secretary records

Collection ID# RG.01.04.02

Finding Aid prepared by Hoang Tran



The Pennsylvania Academy of the Fine Arts 118-128 North Broad Street Philadelphia, PA 19102

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Prepared November 2016

Summary Information

Repository The Pennsylvania Academy of the Fine Arts, Dorothy and Kenneth

Woodcock Archives

Creator John Douglas Woodward (1848–1924)

Title John D. Woodward secretary records

Date [bulk]

Date [inclusive] 1876-1893

Extent 2 boxes

Location note

Language English

Language of Materials note English

Abstract Collection primarily comprises of office files for John Douglas

Woodward, 1876-1893.

Preferred Citation note

[identification of item], Title of Collection, Collection ID#, The Pennsylvania Academy of the Fine Arts, Dorothy and Kenneth Woodcock Archives, Philadelphia, PA.

Historical note

The holder of this office, while not called a curator, performed duties more traditionally understood as those of a museum curator. These included handling correspondence about exhibitions, shipping arrangements, gallery maintenance, and some collection care. The incumbent received assistance from the curator and acted as the secretary to the board, especially in regard to the business of the Committees on Instruction and Exhibitions, where virtually all relevant professional decisions originated.

Scope and Contents note

Collection primarily comprises of office files for John Douglas Woodward.

Arrangement note

Arranged chronologically.

Administrative Information

Conditions Governing Access note

Collection is open for research.

The archives reserves the right to restrict access to materials of sensitive nature. Please contact the department for further information.

Conditions Governing Use note

The collection is the physical property of the Pennsylvania Academy of the Fine Arts, Archives. The Museum holds literary rights only for material created by Museum personnel or given to the Museum with such rights specifically assigned. For all other material, literary rights, including copyright, belong to the authors or their legal heirs and assigns. Researchers are responsible for obtaining permission from rights holders for publication and for other purposes where stated.

Immediate Source of Acquisition note

Provenance note

Processing Information note

Processed by Cheryl Leibold.

Controlled Access Headings

Person(s)

Corporate Name(s)

Genre(s)

Geographic Name(s)

Subject(s)

Physical Characteristics and Technical Requirements note

Collection Inventory

			Folder
Date	Folder Title	Box #	#
1891	Secretary's General Office files: A-K	1	1
1891	Secretary's General Office files: L-Z	1	2
1892	Secretary's General Office files: A-K	1	3
1892	Secretary's General Office files: L-S	1	4
1892	Secretary's General Office files: T-W	1	5
	English Pre-Raphaelite Painters and William Blake		
1892	exhibition	1	6
1892	Architectural Section of the Annual Exhibition	1	7
Jan. 1891 - Jun.			
1893	Secretary Letter book	OS1	