



PENNSYLVANIA ACADEMY
OF THE FINE ARTS

The Center for the Study of the American Artist

Works of art on paper are by nature delicate objects that can be irreparably damaged from cumulative exposure to light. As a result, the museum exhibits only a small portion of its vast collections of prints, drawings, and photographs at any given time. Visitors are welcome to schedule a class visit or an individual research appointment, and attend public programs that will periodically take place in the center.

College level instructors may schedule visits for their classes to view works on paper from PAFA's holdings. Individual scholars may schedule visits to view works on paper related to their particular areas of interest.

Visits are generally held Monday - Friday during the hours of 10am-4pm, dependent on the availability of staff.¹

We recommend that visitors begin an initial search of PAFA's collection of works on paper [here](#). (Please note, the website currently includes records for about 90% of the museum's total collection; we may have works in the collection that are not yet represented on the site.)

¹ Hours are subject to change. Version 2016.01

The Study Center is designed to provide access, by appointment, to works on paper in PAFA's collection that are not on view in the galleries. Appointments are limited to groups of 15 people or less, for a period of 1 hour.

Opening hours: By appointment only, Monday – Friday, 10 a.m. – 4 p.m., dependent on staff availability. Closed all public holidays.

Location: The Center for the Study of the American Artist is located on the 5th Floor of the Samuel Hamilton Building (128 N. Broad Street, Philadelphia, PA 19102). Please note that the research room is 68 degrees. We advise you to dress appropriately if you are not accustomed to working in cooler environments.

Scheduling a visit to the Study Center: Appointments must be made at least two weeks in advance. A list of works on paper to be viewed must be provided no less than one week before the scheduled appointment. If you need to reschedule or cancel, please provide at least 24 hours notice.

Selecting works on paper: To research the collection, go to: <https://www.pafa.org/collection>

You may request up to 12 works to be viewed. Please provide a list of works that include the following information:

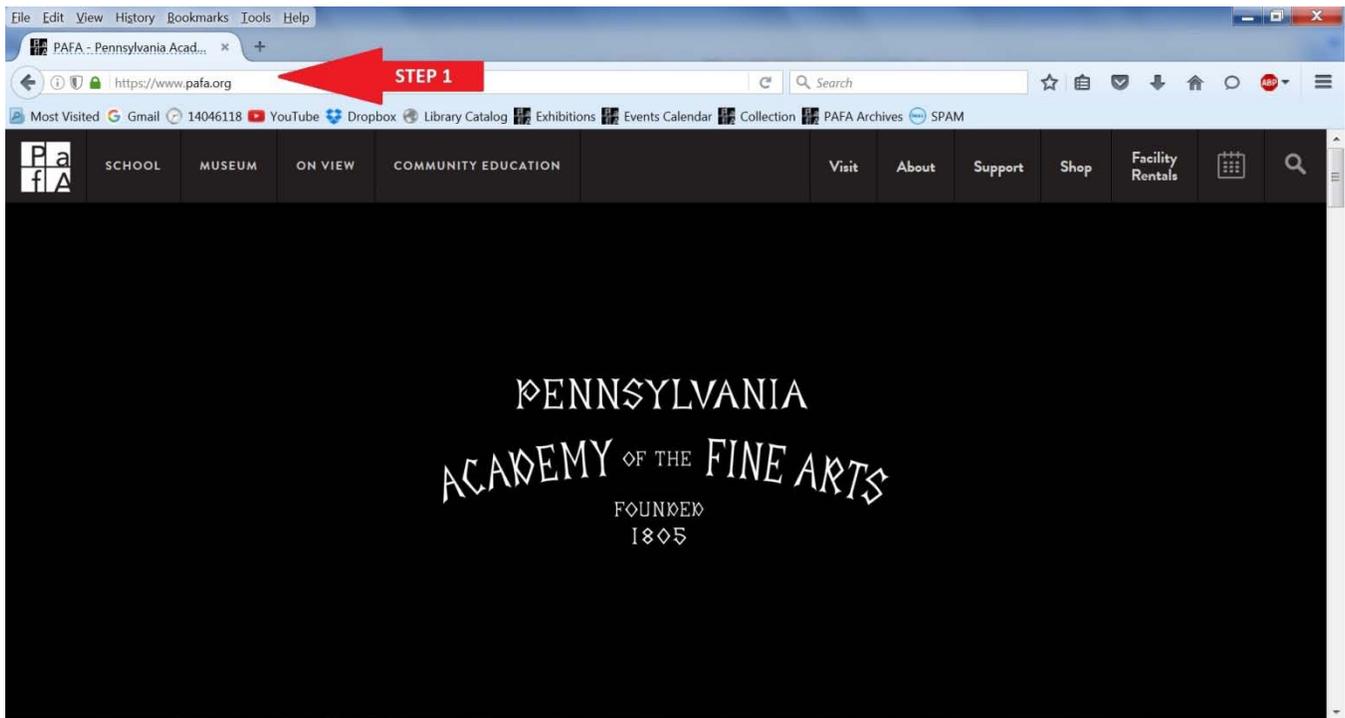
- Artist's last name, *Title*, accession number

Visitor Guidelines:

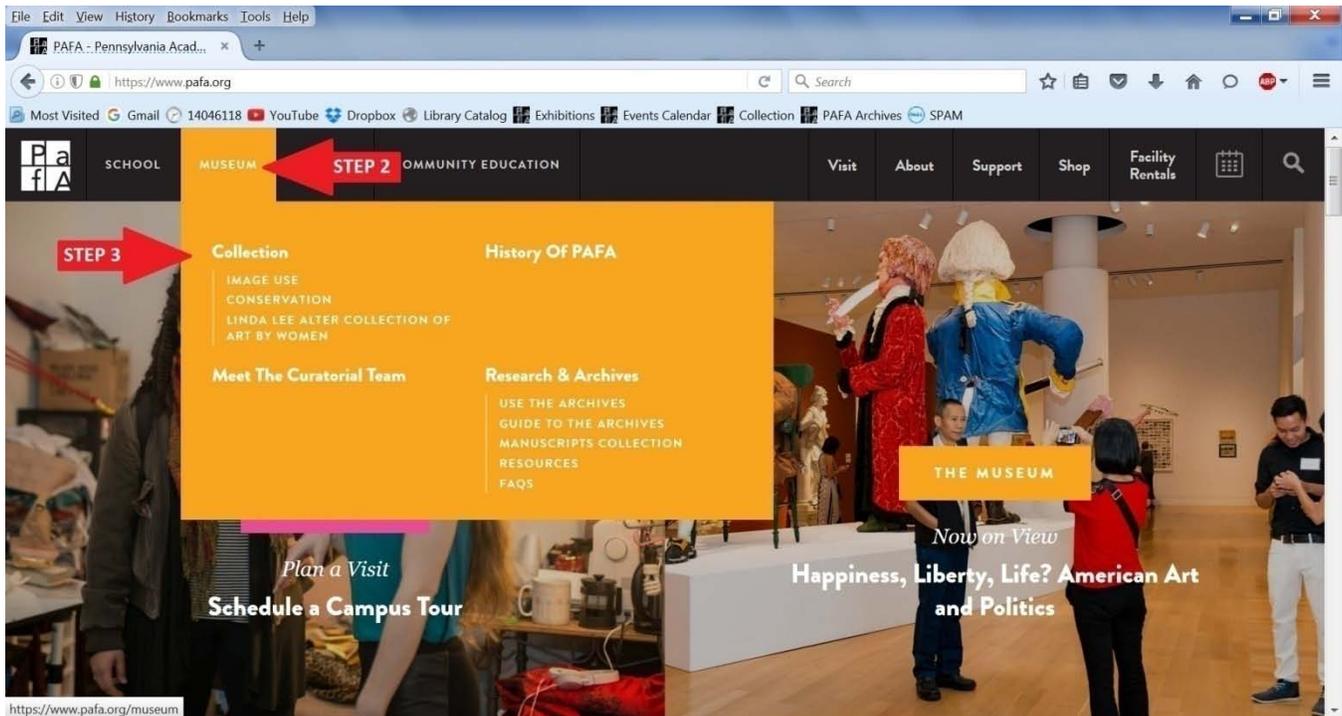
- Works of art may be handled by museum staff only.
- Only graphite pencils are allowed for notes.
- No food or drink, including bottled water is allowed.
- Coats and bags (except for laptops and small purses) must be checked in storage lockers.
- Photography is permitted only at the discretion of staff. Absolutely no flash. Sharing photographs on social media is permitted. Please use #PAFA.

To schedule an appointment: Barbara Katus, Manager of Imaging Services bkatus@pafa.org

Instructions on searching and accessing digital images from PAFA's permanent collection



Step 1: Go to our website www.pafa.org



Step 2: Hover over the **MUSEUM** tab.

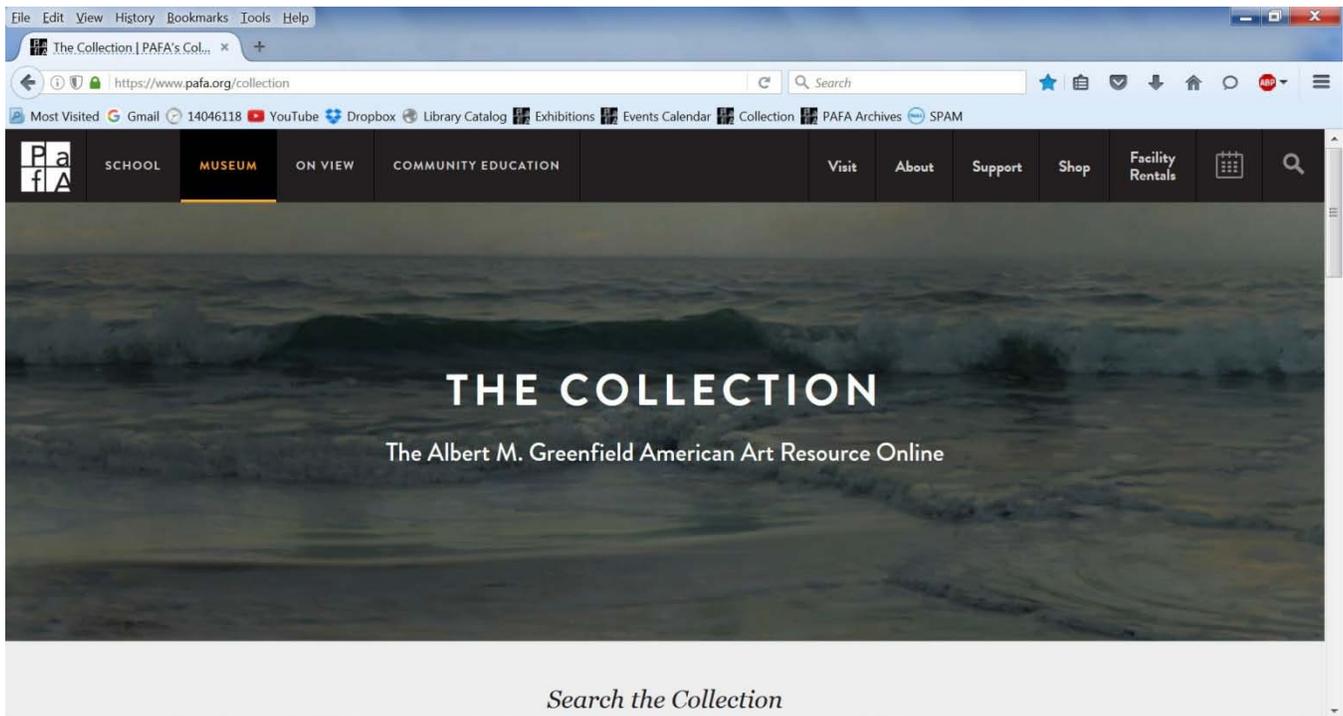
Step 3: Click on **Collection** from the drop down menu. You will be taken to the *Albert M. Greenfield American Art Resource Online*, PAFA's online database for digital images of permanent artworks.

- The direct link to the search page:

<https://www.pafa.org/collection>

(bookmarking the website is recommended)

You will need to SCROLL DOWN for more options!



You will need to SCROLL DOWN for more options!

**You have THREE options for searching
and accessing digital images.**

OPTION 1: Controlled vocabulary search. Use the three dropdown menus to search by:

SUBJECT

CATEGORY

HIGHLIGHTED COLLECTION

Search the Collection

Subject Category Highlighted collection

Artist: Last Name Keyword Search MORE SEARCH OPTIONS

OPTION 2: Keyword search. You have the ability to search by the artist's last name, general keyword, or both at the same time. The database will search for keywords anywhere in the record such as title, artist's name, credit line, etc.

Search the Collection

Subject Category Highlighted collection

Artist: Last Name Keyword Search MORE SEARCH OPTIONS

LAST NAME **KEYWORD SEARCH**

OPTION 3: Browse the collection by **medium.**

Browse the Collection



Anatomy of the digital image record

Once you find an image, you will be taken to the image's catalog record. Requesting access to view works requires patrons to compile a list of works (up to 12) that includes the title, artist's name, and accession number.

EDNA ANDRADE



[VIEW LARGER](#)

Untitled (Small Collage)

Title

ARTIST: *Edna Andrade (1917-2008)*

Artist's Name

DATE: *2000*

MEDIUM: *Screenprint with goldleaf and collage*

DIMENSIONS: *4 1/4 x 5 1/4 in. (10.795 x 13.335 cm.)*

ACCESSION #: *2011.1.264*

Accession #

CREDIT LINE: *Art by Women Collection, Gift of Linda Lee Alter*

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