PAFA
Pennsylvania Academy
of the Fine Arts

2026-2027 COURSE CATALOG

Welcome to the Pennsylvania Academy of the Fine Arts--PAFA. As the first art museum and school in the United States, PAFA celebrates the transformative power of art and art making. PAFA inspires the public by expanding the stories of American art through its collections, exhibitions, and programs; and educates artists from around the world to be innovative makers and critical thinkers with a deep understanding of traditions and the ability to challenge conventions. Through its world-class museum and school, PAFA nurtures and recognizes artists at every turn in their career.

A truly unique school, PAFA provides students with an inclusive and supportive studio-based learning environment. Taking a student-centered approach, the faculty and staff are here to guide students on a journey of self-discovery, as they develop their skills as artists and entrepreneurs.

PAFA is a nonprofit institution licensed through the Pennsylvania State Board of Private Licensed Schools.

Address:
Pennsylvania Academy of the Fine Arts
118-128 N. Broad Street
Philadelphia, PA 19102

Phone: (215)972-7600

Email: info@pafa.org

Website: www.pafa.org

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I. HISTORY OF THE PENNSYLVANIA ACADEMY OF THE FINE ARTS (PAFA)

"Promote the cultivation of the Fine Arts, in the United States of America, by [...] exciting the efforts of artists, gradually to unfold, enlighten, and invigorate the talents of our Countrymen."

—Academy Charter (December 26, 1805)

The Pennsylvania Academy of the Fine Arts (PAFA) was founded in 1805 by painter and scientist Charles Willson Peale, sculptor William Rush, and other artists and business leaders.

Since its founding, PAFA has collected works by leading American artists, as well as works by distinguished alumni and faculty of its school. From 1811 to 1969, PAFA also organized annual art exhibitions from which significant acquisitions were made. Harrison S. Morris, Managing Director from 1892 to 1905, collected contemporary American art for the institution. Among the many masterpieces acquired during his tenure were works by Cecilia Beaux, William Merritt Chase, Frank Duvenek, Thomas Eakins, Winslow Homer, Childe Hassam, and Edmund Tarbell. Work by "The Eight," which included former PAFA students Robert Henri and John Sloan, is well represented in the collection, and provides a transition between 19th- and 20th- century art movements.

The current museum building, known as the Historic Landmark Building, opened in 1876. Designed by the American architects Frank Furness and George W. Hewitt, it was designated a National Historic Landmark in May 1975. As such, it is recognized as an important part of America's and Philadelphia's architectural heritage. The collection is installed in a chronological and thematic format, exploring the history of American art from the 1760s to the present.

Today, PAFA maintains its strong collecting tradition with the inclusion of works by modern and contemporary American artists such as Jennifer Bartlett, Richard Diebenkorn, Nancy Graves, Alex Katz, Philip Pearlstein, Robert Motherwell, Raymond Saunders, and Frank Stella. Acquisitions and exhibition programs are balanced between historical and contemporary art, and the museum continues to show works by contemporary regional artists and features annual displays of work by PAFA students.

II. MISSION, VISION & CORE VALUES

MISSION

As the first art museum and school in the United States, PAFA celebrates the transformative power of art and art making. PAFA inspires the public by expanding the stories of American art through its collections, exhibitions, and programs; and educates artists from around the world to be innovative makers and critical thinkers with a deep understanding of traditions and the ability to challenge conventions. Through its world-class museum and school, PAFA nurtures and recognizes artists at every turn in their career.

VISION

PAFA will be an inclusive, creative community of artists and audiences seeking education, contemplation, inspiration, and dialogue.

CORE VALUES

EDUCATION

Education in the fine arts is the center of all that we do. PAFA is committed to providing widely accessible art education and experiences to people of all ages and levels of expertise, from youth programs to training for professional artists.

COMMUNITY

PAFA's unique community of scholars, curators, aspiring and established artists, faculty, critics, alumni and staff delivers intense, personal experiences with art and art making. PAFA is also committed to serving the full breadth of our community through relevant collections, exhibitions, programs, partnerships, and educational opportunities.

TRADITIONS

We believe that to achieve a distinctive voice, contemporary art and artists must have an active engagement and dialogue with historic fine arts traditions.

STEWARDSHIP

We responsibly steward our collections and campus through preservation and scholarship for the benefit of current and future generations.

DIVERSITY

We are deeply committed to ethnic, cultural, gender, and artistic diversity and inclusion in the student body, faculty, professional staff and volunteers, and actively seek to reflect the needs of diverse audiences in our programs and collections.

III. ABOUT THE SCHOOL

PAFA educates artists from around the world to be innovate makers and critical thinkers with a deep understanding of traditions and the ability to challenge conventions.

Our specialized and unique art school attracts some of the most committed and promising art students from around the globe to study with a distinguished faculty of working artists. The school holds a position of national prestige, with studio and classroom facilities, private studios for students, a historic cast collection, and the opportunity for student to exhibit in a world-class museum.

IV. CONSUMER INFORMATION

This catalog is published in order to inform students and others of PAFA's academic programs, policies, calendar, tuition, fees, administration, and faculty. This catalog is published for informational purposes only and is not intended as a contractual agreement between PAFA and any individuals. The information provided is current and accurate as of the date of publication. PAFA reserves the right to make changes within the terms of this catalog, which may affect any of the information published, and to make such changes, if necessary, without prior notice to individual students. As such changes may occur, these will be published in a catalog addendum, which is intended as, and is to be regarded as, an integral part of this catalog. PAFA expects its students to read and understand the information published in this catalog

and in any catalog addendum identified as belonging to this catalog. Failure to read and understand this catalog will not excuse any student from the application of any requirement or policy published herein. Furthermore, it is the responsibility of each student to remain apprised of current graduation requirements of his or her program.

V. DESCRIPTION OF FACILITIES

PAFA's school facilities are located in the Samuel M.V. Hamilton Building (Hamilton) at 118-128 North Broad Street, Philadelphia, PA 19102. Situated in Center City, PAFA is easily accessible via public transit. Facilities accessible to students include:

- On-site **faculty and student studios** in Hamilton
- **Exhibition space** available for student exhibitions throughout the academic year
- **Arcadia Fine Arts Library & Media Lab** offering quiet reading and study areas, as well as resources and services including computer workstations, color copiers and printers, scanners, digital cameras, and approximately 29,000 books and 8,900 artist files.
- **Drawing & Painting Studios**
    - Well-lit, spacious group studios and classrooms in Hamilton
    - Cast Hall housing PAFA's famous cast collections of antique and Renaissance sculpture
- **Sculpture Shops**, located on the 7th floor of Hamilton, include the following areas: Wood Shop, Metal Shop, Stone Shop, Ceramics Studio, and Mold-Making Studio. Each shop has specialized air handling equipment including fume hoods, downdraft tables, environmental chambers and a spray booth, a full assortment of power and manual hand tools, and pneumatic connections for air tools.
- **Printmaking and Papermaking Studios**, located on the 6th floor of Hamilton, include the following areas: Intaglio/Etching, Letterpress, Lithography, Screenprinting, Relief/Monotype, Acid Rooms, and Papermaking. The Printmaking Studio is equipped with 3 exposure units, paper cutting station, limited flat files for rental, light box, and tools for safe clean up and disposal of hazardous materials.

VI. ADMISSIONS REQUIREMENTS & PROCEDURES

At the Pennsylvania Academy of the Fine Arts (PAFA), we offer the *Fine Arts Certificate* program designed to support students' creative and intellectual growth. The program provides rigorous, hands-on fine arts training, complemented by opportunities to engage with the wider arts community.

Admissions Requirements: Applicants must meet the following requirements to be considered for admission into the *Fine Art Certificate*:

1. Completed application form, accessible through PAFA's website. Completed application forms include:
    a. $40 application fee
    b. Statement of Purpose
    c. Two References
    d. Portfolio of images of 5-10 pieces of original work
    e. Optional Image inventory
    f. Optional supporting material
2. Proof of high school diploma or General Education Development (GED) credential is required*. Submit an official high school transcript, diploma, or GED. Graduates from a foreign high school must also provide a copy of the certificate. Documented proof of completion of secondary education from a foreign country must be officially translated into English and formally certified as the equivalent of high school completion in the United

States**.

*Post-Secondary degree will be accepted in lieu of high school diploma/GED.
**PAFA is not a SEVP-certified school and cannot enroll international students.

Admissions Procedures: Students are encouraged to schedule a school visit or attend information sessions hosted by the Office of Admissions. To schedule a visit or to contact Admissions staff with any questions, students should call 215.972.7625 or email admissions@pafa.edu. The Admissions Committee reviews all applications and reaches an admissions decision based on the overall strength of the application to include a comprehensive assessment of the applicant's portfolio of images as referenced under Item 1.d. above.

VII. PROGRAM DESCRIPTION

The *Fine Arts Certificate* program at the Pennsylvania Academy of the Fine Arts (PAFA) is a three-year career training program designed to prepare students for entry-level professional roles within the visual arts and related creative industries. This comprehensive curriculum emphasizes sequential skill development, technical mastery, and professional readiness through direct, hands-on instruction in painting, printmaking, digital art, and sculpture.

Building upon PAFA's long-standing studio-based traditions, the program integrates historical methodologies with contemporary practices to provide a rigorous foundation in both technique and concept. The curriculum is structured to advance progressively across three years, guiding students from essential visual literacy and material understanding to individualized, portfolio-based professional practice. Throughout the program, students receive intensive studio training, exposure to PAFA's archives, collections, and direct mentorship from practicing artists.

The 3-year structure is essential to ensure adequate development of both technical and conceptual abilities necessary for professional practice in the fine arts. Unlike short-term preparatory courses, the progressive, cumulative nature of studio training requires sustained mentorship, iterative skill-building, and long-term project development to achieve occupational readiness. The program's sequential design ensures that students acquire and integrate skills across all essential domains – drawing, painting, sculpture, printmaking, digital design, material handling, and professional presentation. The program culminates in a capstone public exhibition that demonstrate students' readiness for professional employment in fine arts and related fields.

VIII. PROGRAM LEARNING OUTCOMES & OCCUPATIONAL OBJECTIVE

Program Learning Outcomes

Graduates of the *Fine Arts Certificate* will possess both artistic mastery and practical knowledge required to succeed in today's creative workforce through demonstration of the following competencies.

A. Technical Proficiency

- Practiced handling of various tools and materials.
- Demonstrate skill in color, composition, form, and spatial organization.
- Utilize safe and responsible studio practices in compliance with OSHA and institutional guidelines.

B. Conceptual and Creative Development

- Develop and communicate original ideas through visual means

- Engage in critical analysis and evaluate one's own artistic practice
- Synthesize theory from the knowledge and experience of art and culture

C. Professional and Entrepreneurial Readiness

- Proficiency in portfolio preparation, presentation, and documentation
- Proficiency in writing and speaking about art and art practice
- Application of art business fundamentals, such as those contained in contracts and marketing materials.

D. Interpersonal and Community Engagement

- Collaborate effectively within peer and professional networks
- Demonstrate civic engagement by participating in community art initiatives

Occupational Objective

Graduates of the *Fine Arts Certificate* program will be prepared for employment in entry-level or freelance roles in the visual arts and creative industries. The training prepares individuals for occupations including, but not limited to:

- Fine Artist (Painter, Sculptor, Printmaker, Papermaker)
- Visual Art Educator
- Craft Artist or Muralist
- Studio or Gallery Assistant
- Arts Instructor or Teaching Assistant (Private or Community Setting)
- Fine Arts Fabrication

The program's occupational goal is to equip students with the artistic, technical, and professional competencies necessary to sustain creative practice, pursue self-employment, or obtain related positions within galleries, studios, museums, or educational organizations.

IX. CURRICULUM AND REQUIREMENTS

Fine Arts Certificate

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presentation. The program culminates in a capstone public exhibition that demonstrate students' readiness for professional employment in fine arts and related fields.

PROGRAM LENGTH

Full-Time Enrollment

The length of the program is 3 years (90 weeks). The academic year consists of 30 weeks (15 week Fall Semester and 15 week Spring Semester). A full-time student is expected to register for 12.0-18.0 credits, 270-564 clock hours, per semester and complete 30.0 credits during the academic year.

- Foundation Year (30 weeks) – 30.0 credits, 819 clock hours
- Intermediate Year (30 weeks) – 30.0 credits, 855 clock hours
- Advanced Year (30 weeks) – 30.0 credits, 948 clock hours
- **TOTAL Program Length: 3 years (90 weeks) – 90.0 credits, 2,622 clock hours***

  *Note: Program completion in 3 years is contingent on full-time enrollment for all 3 years.

Half-Time Enrollment

Half-time enrollment is considered on a case-by-case basis for the Foundation Year and Intermediate Year. The Advanced Year is full-time enrollment only. The length of the program is 5 years (150 weeks). The academic year consists of 30 weeks (15 week Fall Semester and 15 week Spring Semester). A half-time student must register for 6.0-10.0 credits, 180-270 clock hours, per semester and complete 12.0-18.0 credits during the academic year.

- Foundation Year: 1 of 2 (30 weeks) – 12.0 credits, 369 clock hours
- Foundation Year: 2 of 2 (30 weeks) – 18.0 credits, 450 clock hours
- Intermediate Year: 1 of 2 (30 weeks) – 12.0 credits, 360 clock hours
- Intermediate Year: 2 of 2 (30 weeks) – 18.0 credits, 495 clock hours
- Advanced Year (30 weeks) – 30.0 credits, 948 clock hours
- **TOTAL Program Length: 5 years (150 weeks) – 90.0 credits, 2,622 clock hours***

  *Note: Program completion in 5 years is contingent on half-time enrollment for the Foundation and Intermediate Years and full-time enrollment for the Advanced Year.

GRADUATION REQUIREMENTS

PAFA grants a Certificate of Completion to students who have met the following requirements:

- Satisfactory completion of 90.0 semester credits, 2,622 clock hours.
- Achievement of a minimum 2.0 cumulative GPA.
- Fulfillment of all financial obligations, the return of PAFA property and proper maintenance of private studios.
- Completion of a portfolio consisting of documentation of their visual work.
- Participation in the Annual Student Exhibition.

A Certificate of Completion is awarded upon graduation.

Foundation Year

The foundation year provides a broad range of studio art courses with immersion in both traditional and contemporary media. Exposure ranges from disciplined approaches in observation to innovative methods. Traditional skills are honed through the observation of the human figure, still life, the antique cast, and interior building structure as applied in painting, drawing, and sculpture techniques. Inventive skills equip the student for creating art in digital media, printmaking, and innovative perspective techniques.

Courses		Credits	Clock Hours	
			Lec	Lab/Studio
AH 105	Art Seminar: Philadelphia and Environs	3.0	24	66
FY 111	Painting Practices	3.0	15	75
FY 112	Digital Drawing and Painting I	2.0	15	30
FY 113	Intaglio Printmaking	2.0	15	30
FY 114	Structural & Spatial Drawing	3.0	15	75
FY 116	Figure Drawing	3.0	15	75
FY 117	Figure Modeling	3.0	24	66
FY 118	Painting the Figure	3.0	15	75
FY 119	Digital Drawing and Painting II	2.0	15	30
FY 120	Relief Printmaking	2.0	16	29
FY 121	Form and Structure in Sculpture	2.0	15	30
FY 122	Inventive Drawing	2.0	15	30
SC 099A	Wood Shop Safety	0.0	3.5	5.5
Total Credit/Clock Hours		**30.0**	**202.5**	**616.5**

Intermediate Year

In the second-year students are presented with a series of intermediate-level courses that broaden the understanding of art and creativity as well as comprehensive courses that present tools for navigating a studio art practice.

Courses		Credits	Clock Hours	
			Lec	Lab/Studio
ID 250	Studio Practice	2.0	15	30
DR 200	Life Drawing	3.0	15	75
DR 207	Narrative & Sequential Drawing	3.0	15	75
DA 200	Handmade to Digital	2.0	15	30
DA 202	Photography & Reference	2.0	15	30
PR 253	Intermediate Relief	3.0	24	66
PR 259	Print Media	3.0	24	66
PT 202	Painting the Figure II	3.0	15	75
PT 221	Portrait Painting	3.0	15	75
SC 201	Building on Sculpture Traditions	3.0	15	75
SC 203	Figurative Open Studio	3.0	15	75
Total Credit/Clock Hours		**30.0**	**183**	**672**

Advanced Year

In the third-year students will focus on their area of interest within the private studio supported by faculty critics. Participation in advanced-level courses will focus each individual on their relevant studio practice helping students to develop the elements that they will need for the next stage of their creative career.

Courses		Credits	Clock Hours	
			Lec	Lab/Studio
AS 300	Critique (6 @ 3.0 credits)	18.0	48	540
AS 305	Professional Practices	3.0	24	66
AS 311	Seminar: Artist as Curator	3.0	15	75
AS 315	Developing a Major Work	3.0	24	66
AS 321	Studio: Themes in Contemporary Art	3.0	24	66
Total Credit/Clock Hours		**30.0**	**135**	**813**

PAFA/Arcadia Educational Pathway Opportunities

The PAFA and Arcadia University partnership offers Fine Arts Certificate students pathways to earn a bachelor ‘s degree.

3+1 Program-To-Program Agreement

Through a (3+1) Program-Program Agreement, Arcadia University provides a clear pathway for the transfer of PAFA students who have completed the Fine Arts Certificate (90.0 credits) into one of two Bachelor of Arts (B.A.) programs at Arcadia.

1. BA in Arts Administration
2. BA in Arts and Global Management

PAFA students who successfully complete the Fine Arts Certificate will be assured of senior status in Arcadia University’s B.A. in Arts Administration or Arts and Global Change program. This generally allows students to complete all B.A. degree requirements within two (2) regular semesters at Arcadia University, provided they meet the course prerequisites, scheduling requirements, and academic standards.

While completing the Fine Arts Certificate at PAFA, students planning to enroll at Arcadia will begin taking Arcadia coursework in year 3 at PAFA as outlined in the 3+1 Program-to-Program Course Map.

1+3 Program-To-Program Agreement

Through a (1+3) Program-to-Program Agreement, Arcadia University provides a clear pathway for PAFA students who have completed the Foundation Year of the certificate program to transfer into the Bachelor of Fine Arts (B.F.A.) program at Arcadia.

PAFA students who successfully complete the Foundation Year will be assured sophomore status in Arcadia University's B.F.A. in Art program. This generally allows students to complete all B.F.A. degree requirements within six (6) regular semesters at Arcadia University, provided they meet course prerequisites, scheduling requirements, and academic standards.

Graduation

The Bachelor of Arts or Bachelor of Fine Arts degree is conferred by Arcadia University upon successful complete of all requirements.

X. COURSE DESCRIPTIONS

Course Description Key

Course Prefix Designators

The course prefix identifies what department and area of study the course relates to.

AH Art History (Foundation year course)
AS Advanced Studio
DA Digital Art
DR Drawing
FY Foundation Year
PR Printmaking
PT Painting
SC Sculpture

Credit Designators

2.0
3.0

Course Modality: All courses are in person (on campus) unless otherwise stated.
Course Duration: All courses are 15 weeks.

Foundation Year

AH 105 Art Seminar: Philadelphia and Environs 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)

This seminar will familiarize students with the different types of art and cultural institutions in Philadelphia and its environs. Regular visits will introduce students to museums and collections that feature historical work, as well as venues focused on contemporary art and culture. In addition, students will visit artist studios and collaborative workspaces focused on the production of exhibitions and large-scale work. A particular focus will be placed on the various roles that specific institutions play in deciding, preserving, and displaying the works in their collections. Short texts and discussions will accentuate the experience of the institutions being considered, while helping students understand the different functions and responsibilities involved with cultural institutions. The seminar will also introduce students to the different resources that institutions may offer to help students not only develop their own studio practice, but to collaborate with other institutions on creative projects and opportunities. Course Modality: in-person.

FY 111 Painting Practices 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)

Composition is the structural component of the creative process. This course will emphasize the importance of design in painting, in particular the establishment of rhythmic relationships of two-dimensional shapes, light and dark values and color harmonies towards a unified artistic expression. Color, composition, and drawing will be emphasized. Course Modality: in-person.

FY 112 Digital Drawing and Painting I 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)

Introduces the computer as a fine arts tool and provides an overview of digital arts concepts and terminology. Engages in critical awareness of new media and extends fine art drawing and painting principles into the digital realm. Students will have an opportunity to solve design problems using a variety of computer software applications and gain skill in the use of tactile electronic hardware such as touchscreens and digital pen tablet technology. Course Modality: in-person.

FY 113 Intaglio Printmaking 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)

This course introduces a variety of intaglio techniques including dry and etched processes as well as solar plate and collagraph methods. It is taught with an emphasis on creative drawing. An overview of the history of intaglio will be examined through presentations and museum visits. The primary objectives of the course are to introduce intaglio techniques, to challenge students to be proficient in the methods, to encourage self-expression and instill confidence and ease with intaglio printmaking. Intaglio Printmaking is a prerequisite for PR 252 Intermediate Intaglio. Course Modality: in-person.

FY 114 Structural and Spatial Drawing 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)

The objective of the course is to develop an understanding of the concept of perspective drawing and a basic literacy of the terminology involved. The focus is on the interpretation of space, how to organize objects in space and relative proportions. The course of study will define a variety of drawing systems including orthographic, oblique, and isometric. Linear perspective drawings will be executed using both grid and free hand techniques. Course Modality: in-person.

FY 116 Figure Drawing 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)

Figure Drawing explores the structure and dynamics of the figure through drawing media. Working primarily from observation, students will explore concepts of proportion, anatomy, gesture, mass, line, value and spatial arrangement.

Using a range of techniques and media, instruction includes solid skill based training in approaches to the human form as well as supporting personal and subjective interpretations. Studio work is complimented by presentations, demonstrations, lectures and discussions by the instructor. Course Modality: in-person.

FY 117 Figure Modeling 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)

Figure Modeling is a comprehensive figure modeling course for first year students. The class will focus on geometry, anatomy, and proportion, as well as the crucial elements of gesture, rhythm, spontaneity, and spirit of form making. Students will be encouraged to work in a variety of sizes. Outside projects should be expected. Independent study and experiment is always encouraged. Broader topics/discussions, such as the nature, history and philosophy of figurative art will also be discussed. Course Modality: in-person.

FY 118 Painting the Figure 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)

Oil medium will be used throughout this course to produce a series of achromatic, monochromatic, limited color and full color studies of the figure in simple spatial situations. Paint application will be direct, although indirect approaches and optical color will be addressed. Particular attention will be paid to the analysis of hue, value and chroma to describe form and levels of space. Poses and environments will initially be kept simple to allow for the development of small, rapid studies. Time spent on each pose will then expand throughout the semester to explore a more complex treatment of form, color, surface, and design. Course Modality: in-person.

FY 119 Digital Drawing and Painting II 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)
Prerequisite: FY 112 Digital Drawing and Painting I

In this class students master conceptual frameworks, learn to interface between analog and digital work, and incorporate tactical skills in digital media. Students select their own image content and explore subject matter and aesthetic approaches of their choosing. The mission of the course is to help students master the essentials of digital tools for 2D image making. Course Modality: in-person.

FY 120 Relief Printmaking 2.0 credits (Clock Hours: Lecture 16 hours, Lab/Studio 29 hours)

This course offers an introduction to the craft and art of relief printmaking emphasizing basic drawing, cutting, and printing techniques. Black and white hand printing will be stressed with simplified color experimentation made possible later in the term. A variety of matrices and methods will be discussed. Topics include how woodcuts contribute to the development of illustrated books and the impact of the careers and visions of major practitioners past and present on relief printmaking. The primary objectives of the course are to introduce fundamental techniques, to challenge students to be proficient in the methods, to encourage self-expression, to foster the development of visual purpose and to instill confidence and ease with the processes. Course Modality: in-person.

FY 121 Form and Structure in Sculpture 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)

This class introduces students to sculpture. It provides a point of departure by defining a sculpture as being a three-dimensional complex comprised of medium, subject matter, form, and content. The class focuses on the integration of these comprising principles, but more importantly, how process informs and changes their interrelationship and ultimately integrates them. Students will be given assignments that stipulate one or more of the comprising principles and are asked to create those remaining. They will be taught skills for a variety of mediums such as modeling, carving, and constructing, as well as skills for creative and critical thinking such as divergent thinking, convergent thinking, and inferential thinking. Course Modality: in-person.

FY 122 Inventive Drawing 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)

This drawing class focuses on working from the imagination and on the invention of images. Students will not be asked to copy physical objects in space. Instead, students will apply principles of drawing to invented images, both representational and abstract. Students will draw from the imagination without live, physical reference using a variety of approaches that may include using photo and found reference, narrative drawing (single and multi-panel). They will explore drawing as a means to form images that are based on ideas and that communicate feelings. This class is about expression. It will emphasize the individuality of the student as well as encourage their independent thinking. Students will be prompted to take a more open-ended approach to drawing and will learn how the process informs their image making. They will be asked to explore abstract and symbolic forms and to read the implications of their compositions. They will work in a variety of conventional drawing mediums including charcoal, graphite and ink, as well as experiment with unconventional and novel possibilities. There will be prompts for some assignments and others will be independent. Course Modality: in-person.

SC 099A Wood Shop Safety (non-credit) 0.0 credit (Clock Hours: Lecture 3.5 hours, Lab/Studio 5.5 hours)

Wood Shop Safety is an introduction to the safe use of the wood shop and its tools. Students will learn the basic building principles used in making painting panels, stretcher bars and picture frames. Students will learn the safe use of any tools or equipment needed to complete these projects. Projects and tools are chosen to be relevant to all majors. These building principles are a base from which any student can safely build a wide range of artistic and practical objects. This class also provides the instructor/shop manager with knowledge of each student's need for guidance and help. In turn this class will give the student an understanding of what the shop and its manager can provide them with. This course is graded on a Pass/Fail basis. Course Modality: in-person.

Intermediate Year

COURSES:
Prerequisites: Successful completion of all Foundation Year courses.

ID 250 Studio Practice 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)
Prerequisites: Successful completion of all Foundation Year courses

This course introduces students to the essential efforts of an independent studio practice and initiates the realization of their artistic affinities. Students will address subject matter, medium, form, content, and scale, and will observe how these five aspects interrelate. The assignments are designed to challenge students' assumptions, preconceptions, and biases as well as to help them eschew conventions. Students will be prompted to think and work with imagination, and will find individual, as well as personal, artistic direction. They will learn to articulate their thoughts and verbalize their feelings as they will be asked to speak and write about various topics. Course Modality: in-person.

DR 200 Life Drawing 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses

The purpose of this course is to promote an individual way of seeing and working from the human figure and develop personal vision. This includes approaching the figure either as an end in itself or as a point of departure, and exploring an individual use of materials and techniques. Instruction for this course will be directed to the individual along with some group criticism and group discussion. Course Modality: in-person.

DR 207 Narrative & Sequential Drawing 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses

Students will be introduced to strategies which will assist in the exploration of narrative drawings. Various forms of sequential images will be examined (picture books, graphic novels, comic books, altarpieces, polyptychs etc.). Each student will design a personal project which will be developed and monitored through individual discussions and group critiques. Exploring a wide range of preparatory drawings, story boards, and media/technique experiments will be a primary focus of the course. This will lead to at least one finished work. Course Modality: in-person.

DA 200 Handmade to Digital 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)
Prerequisites: Successful completion of all Foundation Year courses

In this introductory course to animation students will learn basic principles of movement that apply to all forms of animation regardless of technique. Through screenings of historical and contemporary precedents students will gain an understanding of what is possible in this interdisciplinary and versatile form of art. The course will cover techniques such as 2d hand-drawn, stop-motion, and digital animation using programs such as Dragon Frame, Photoshop, Animate (aka Flash) and Adobe After Effects. Course Modality: in-person.

DA 202 Photography & Reference 2.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 30 hours)
Prerequisites: Successful completion of all Foundation Year courses

This course will introduce the functions of the digital camera and focus upon its use as a reference tool. A wide range of lighting situations-found and staged- will be examined as students photograph landscape, objects, cityscape, interior spaces and the figure. These reference materials will be adapted to create representational, narrative and imaginative works. Grafting and compositional manipulations will assist in the development of a personal vision. Studio projects will be open to all media/disciplines. Course Modality: in-person.

PR 253 Intermediate Relief 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)
Prerequisites: Successful completion of all Foundation Year courses

Drawing, cutting and printing techniques through both hand and press experimentation. Individual attention with each student to increase visual challenge and to build awareness of relief possibilities such as reductive printing, wood engraving, multicolor possibilities, the illustration of a text, the carving of text, and work in series. Additional relief promotes multicolor printing, and Intermediate Relief investigates value structures and textures. The history of the relief process will be emphasized through scheduled slide lectures as content directed activity, employing an illustrative base. Course Modality: in-person.

PR 259 Print Media 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)
Prerequisites: Successful completion of all Foundation Year courses

This is a project-dedicated course that provides an array of experiences in eraser stamp prints, collagraphs, color reduction linocuts, wood engraving, letterpress, basic book structures, single print illustrations with text, and print image narratives in a book structure. Course Modality: in-person.

PT 202 Painting the Figure II 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses

Students will learn to plan and execute complex paintings using the life model as a subject. Included will be historical and contemporary perspectives on life painting, presentations of materials used in life painting, strategies for creating spatial concepts, and concepts of visual language skills and critical thinking. Poses will vary in length and strong emphasis is based on skill development and the development of a personal point of view using the life model. Individual and group

critiques will be conducted. Course Modality: in-person.

PT 221 Portrait Painting 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses

Students will learn the structure of the portrait, the history of historic and contemporary portraiture, methods and materials of portraiture and will be encouraged to develop a personal point of view in portrait painting. Issues of form, spatial concepts, color, visual and critical thinking will be addressed. Individual and group critiques will be conducted. Course Modality: in-person.

SC 201 Building on Sculpture Traditions 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses
$25 Sculpture Fee will be charged to students registered for this course.

This class teaches students how to individualistically develop their ideas and challenges them to create sculpture with originality and uniqueness. Students will learn how to explore and expound on their aesthetic affinities and desires, to express and affirm their personal perception of the world and their existence in it. Students will look at contemporary art, art from a variety of histories and cultures, and art from other disciplines. They will see how artist independently respond to art and culture and create context. Assignments will prompt students to approach subject matter, medium, and form, with open-mindedness and divergent thinking. Individual instruction as well as group discussion are essential to the learning objectives of the class. Course Modality: in-person.

SC 203 Figurative Open Studio 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Foundation Year courses
$25 Sculpture Fee will be charged to students registered for this course.

Open Studio is a comprehensive figure modeling class. The class will continue the study of the figure, with focus on anatomy and proportion, but will also emphasize the crucial elements of gesture and rhythm, spontaneity, and spirit. Students will be encouraged to work in a variety of sizes and outside projects should be expected. Independent study and experiment is always encouraged. Issues concerning the advanced students will be discussed on an individual basis. Broader topics/discussions, such as the nature and philosophy of art and the artist will also be introduced. Course Modality: in-person.

Advanced Year

COURSES:
Prerequisites: Successful completion of all Intermediate Year courses.

AS 300 Critique 18.0 credits (Clock Hours: Lecture 48 hours, Lab/Studio 540 hours)
Prerequisites: Successful completion of all Intermediate Year courses

The design of the private studio experience is oriented to introducing the student to the discipline necessary for independent work and preparing the student for the years following graduation. Student's work is discussed with and evaluated by the students' selected critics. The critics are available to help the student clarify their concepts and to realize them in a visual context. Students select critics each semester and are required to meet with their critics twice a month. Monthly individual discussions are intended to promote the definition and realization of the student's goals as he/she strives to develop a body of work. Although the primary focus is to discuss specific projects (works in progress as well as completed images), students are encouraged to consider topics for discussion (ex. subject matter and composition in relationship to content, effective use of research materials and preparatory studies, sources of inspiration, working routines, etc.). During the Advanced Studio Year Student, the student must register for 18.0 credits of critique. Each semester students must register for three critics for 3.0 credits. Course Modality: in-person.

AS 305 Professional Practices 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)
Prerequisites: Successful completion of all Intermediate Year courses

This course prepares students to perform effectively as professional artists. Students will gain competencies and self-management skills that are necessary to sustain a profession as an artist, such as business ethics, legal matters, professional networking, marketing and collaboration abilities. Course Modality: in-person.

AS 311 Seminar: Artist as Curator 3.0 credits (Clock Hours: Lecture 15 hours, Lab/Studio 75 hours)
Prerequisites: Successful completion of all Intermediate Year courses

This course encourages participants to not only assume the role of curator but to also exercise the necessary skills of building a context for their work and their contemporaries. We will encourage artists to find the appropriate critical and cultural languages with which to make their work legible to a desired audience. Participants will mount exhibitions over the course of the semester, each with a particular critical focus. These thematic foundations will serve as the premise from which we make selections for venues, objects, participating artists, and supplemental information, which could include text, programming, screening, panels, etc. The course is structured into several independent organizational groups (Curatorial, Press and Publication, Installation and Reception). Groups will shift between exhibitions to allow all students to fully experience every facet of an exhibition from conception, to planning, to realization. Course Modality: in-person.

AS 315 Developing a Major Work 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)
Prerequisites: Successful completion of all Intermediate Year courses

This multidisciplinary course is designed to meet each student's ambitions. The goal is to provide an opportunity to develop one or more complex works of increasing ambition across any medium or aesthetic. Students will develop a small group of imaginative drawings or maquettes in response to a prompt, referencing historical works. Beginning with 3- or 2-dimensional studies, drawings, copies, collages, and other materials, these preliminary studies will develop into an ambitious composition for a large-scale work. Students will be challenged to take bold steps in creating this work. They will have the freedom to direct their work toward abstraction, non-objectivity, observational, or figurative study, in any material or method, across disciplines. Course Modality: in-person.

AS 321 Studio: Themes in Contemporary Art 3.0 credits (Clock Hours: Lecture 24 hours, Lab/Studio 66 hours)
Prerequisites: Successful completion of all Intermediate Year courses

The goals of this class are to allow students time to complete an in-depth project or a series of investigations regarding material usage and content to improve their critical skills and to interact with their peers. Class time will alternate between presentation and group critique. The course is theme based (five themes chosen by the students at the beginning of the semester which become the basis for a series of works done in their studio – themes change from semester to semester). Assignments are completed in the student's studio and discussed in group critiques. Course Modality: in-person.

XI. TUITION & FINANCIAL INFORMATION

Program Cost: Tuition and fees are due on the first day of classes.

Tuition for Program*	$72,000 ($24,000 per year/$12,000 per semester/$800 per credit)
Academy Service Fee** (annual fee)	$1,500 ($500 per year/$250 per semester)
Application Fee (one-time fee)	$40 (per application)

Variable cost per year

Estimated Cost for Supplies (annual)	$600 ($300 per semester) depending on student needs
Locker Fee (refundable, annual)	$50 ($25 per semester) *for students who request a locker*
Studio Damage Deposit (refundable, annual)	$200 ($100 per semester) *for 3rd year advanced students only*
Sculpture Fee	$50 (for 2 Sculpture classes)

**Tuition is $800 per credit for students enrolled half-time.*

***The Academy Service Fee covers student services and programming (student activities, including orientation, welcome breakfast, visiting artist speakers, end of semester gatherings), secure access to the building, access to technology through PAFA's Arcadia Fine Arts Library & Media Lab, and graduation activities. Students enrolled half-time for the Foundation and Intermediate years will have the Academy Service Fee prorated to $125 per semester.*

Terms of Payment:

Tuition Due Date: Tuition and fees are charged per semester and are due on the first day of classes.

Payment Options:

- Check or Money Order – Checks or money orders made payable to the Pennsylvania Academy of the Fine Arts in U.S. Dollars are accepted by mail. Please add Student Name and ID Number to memo line. Postdated checks are not accepted. Checks returned by the bank as unpaid will accrue an additional returned check fee of $10. Mail payments to:
  Pennsylvania Academy of the Fine Arts
  Attn: Bursar's Office
  128 N Broad St
  Philadelphia, PA 19102
- Credit or Debit Cards and eCheck – Credit cards, debit cards, and eCheck payments are accepted online via Populi, PAFA's student portal. Processing fees are detailed in the Populi portal. For students needing online access, computers are available in PAFA's Fine Arts Library.
- Installment Payment Plans – All students are eligible for an installment payment plan through the student portal. Payment plans have no fees, are interest-free, and are scheduled in four equal payments per semester. Payment plans can be started and stopped at the student's discretion with no penalty. To enroll in a payment plan, please login to the student portal and go to the Make a Payment screen, select Payment Frequency, and select the current term Invoice. If you have any questions, contact PAFA's Bursar's Office at bursar@pafa.org.

Late Payment Charge:

Any late payment is subject to a monthly $25 late payment charge. PAFA reserves the right to restrict access to services, withhold transcript and certificate, or terminate enrollment for failure to make payment.

Cancellation and Refund Policy

Cancellation Policy:

Students cancelling after the fifth calendar day following the date of enrollment but prior to the beginning of classes shall be refunded all monies paid to the school except the application fee. An applicant rejected by the school is entitled to a refund of all monies paid.

Withdrawal/Refund Policy:

A student wishing to officially withdraw should inform PAFA at least five calendar days, but no more than thirty calendar days, in advance of withdrawal, and is encouraged to do so in writing. A student's last date of attendance as documented by PAFA will be used to calculate any money the student owes and to calculate any refund the student is due. All other fees are non-refundable when the applicable item or service is provided to the student.

Application Fee

All monies paid to PAFA will be refunded in full under any one of the following conditions:

a. Rejection of the application or enrollment agreement by PAFA.

b. The student requests cancellation within 5 calendar days after signing the enrollment agreement.

For a student canceling after the fifth calendar day following the date of enrollment but prior to the beginning of classes, monies paid to the school shall be refunded except the amount of the application or registration fee.

If a student enrolls and withdraws or discontinues after the term, semester or quarter has begun but prior to completion of the term, semester or quarter, the following refunds apply:

(i) For a student withdrawing from or discontinuing the program during the first seven calendar days of the term, semester or quarter, the tuition charges refunded by the school shall be at least 75% of the tuition for the term, semester or quarter.

(ii) For a student withdrawing from or discontinuing the program after the first seven calendar days, but within the first 25% of the term, semester or quarter, the tuition charges refunded by the school shall be at least 55% of the tuition for the term, semester or quarter.

(iii) For a student withdrawing or discontinuing after 25% but within 50% of the term, semester or quarter, the tuition charges refunded by the school shall be at least 30% of the tuition.

(iv) For a student withdrawing from or discontinuing the program after 50% of the term, semester or quarter, the student is entitled to no refund.

Exceptions:

- Students called into military service before or during a school term, under provisions of the Selective Service Act.
- Students Under Public Law No. 550 (G.I. Bill)

Withdrawal Date:

- The date the student began the withdrawal process by officially notifying in writing, the Registrar of their intent to withdraw; OR
- The last date of attendance at an academically-related activity by a student who does not notify PAFA; OR
- The midpoint of the semester, if no notification was made, and the last date of an academically-related activity cannot be determined.

XII. 2026-2027 ACADEMIC CALENDAR

FALL 2026

Orientation	8/20/2026
Classes Start – Monday classes	8/24/2026
Labor Day Holiday (no classes)	9/7/2026
Drop/Add Ends	9/8/2026
Welcome Class Brunch	9/10/2026
Indigenous Peoples Day (no classes)	10/12/2026
Last Day to Withdraw from a Class	10/20/2026
Registration for Spring Classes Starts	11/2/2026
Thanksgiving Holiday (no classes)	11/26 & 11/27/2026
Final Crits Scheduled as per Final Class Day	12/1 – 12/11/2026
Last Day of Fall Classes	12/11/2026
Winter Break Begins for All Students	12/12/2026

SPRING 2027

Classes Start – Monday classes	1/11/2027
Martin Luther King Holiday (no classes)	1/18/2027
Drop/Add Ends	1/25/2027
Last Day to Remove Fall Incompletes	2/19/2027
Last Day to Withdraw from a Class	3/5/2027
Spring Break (no classes)	3/6 – 3/14/2027
Classes Resume	3/15/2027
Last Day of Spring Classes	5/3/2027
Final Reviews	5/4 & 5/5/2027
ASE Women's Committee Preview Opening	5/20/2027
ASE Public Opening	5/21/2027
Last Day to Remove Spring 2027 Incompletes	6/14/2027
Annual Student Exhibition Closes	6/20/2027

XIII. ACADEMIC POLICIES AND PROCEDURES

Registration

Registration for all students takes place in the Fall for the Spring semester, and in the Spring for the following Fall semester. Students entering the *Fine Arts Certificate* program without transfer credits will be rostered in Foundation Year courses. Incoming students who desire to transfer credits will be evaluated after the admissions process of acceptance for the appropriate substitution of coursework.

Continuing students in good academic and financial standing are eligible to register for courses. Students may register in-person or via email with an advisor during the scheduled registration period (see Academic Calendar for exact dates). Registration reminders will be emailed to all students at least one week before registration begins. Registration in each semester is for the following term.

Registration rosters are entered in the student information system and a copy of the student's schedule will be available online via the student portal within a few weeks.

Academic Advising

Students are required to meet with the academic advisor during registration.

Registrar

Peter Tran, ptran@pafa.edu

Registration Holds

Registration holds may be placed on student records by the Bursar's Office or Library due to outstanding financial obligation. A hold on a student's record prohibits the student from registering until the obligation is fulfilled. In some cases, a hold can lead to the deactivation of a student ID, temporarily limiting access to PAFA facilities. Students should check their PAFA email account and voicemail for notices regarding a hold. Students with outstanding financial obligations to PAFA are not permitted to register until obligations have been met. Additionally, academic deficiencies (Incompletes or unresolved failures) may prevent a student from registering. Students with questions or concerns about registration eligibility should contact the Registrar's Office: registrar@pafa.edu.

Students with a financial hold should contact the following offices prior to registration.

Bursar's Office: Julia King, bursar@pafa.org

Library: library@pafa.edu

A student's enrollment is subject to cancellation for nonpayment of tuition and fees.

Transfer of Credit

Applicants must present an official transcript from a collegiate institution accredited by an agency or association recognized by the U.S. Secretary of Education. Credit decisions are based on the contents of the portfolio submitted for admission, on previous transcripts, and, if applicable, on course descriptions and letters of support from institutions or instructors. The Chairperson will review and formally approve all transfer credits. PAFA, like any other school, cannot guarantee that credit earned will transfer to another institution. Transfer of credit is regulated by the criteria established by the receiving institution. It is the student's responsibility to confirm whether credits will be accepted by another institution of the student's choice. All PAFA officials are required to accurately represent the transferability of any courses, programs, and certificates offered by PAFA.

Transfer Credit Policy

- Only course work that is equivalent to PAFA offerings and carries a grade of "C" (2.0), or better, will be considered. (This may require additional portfolio work and documentation from college catalogs and/or personnel.)
- Credits earned more than 10 years prior to entrance to PAFA are not eligible for transfer.
- A maximum of 30.0 credits are transferable into the *Fine Arts Certificate* program.
- Classes taken for credit in PAFA's Continuing Education Programs are transferable into the *Fine Arts Certificate* with approval from the Chairperson.
- Advanced Placement (AP) Art scores of 4 or higher may be eligible for credit with approval from the Chairperson.

Earned credits and hours are units of measure and are not necessarily an indicator of transferability to another institution. The receiving institution, rather than the providing institution, determines whether to accept earned credits and hours for transfer.

Auditing Classes

Students registered at full-time status may audit classes on a space-available basis only.

- Class availability will depend upon enrollment.
- Students must enroll through the Registrar's Office.
- Students must abide by class regulations.

A record of audited work will appear in the permanent file, and the student's name will appear on class lists, with a notation of 0.0 credits. Audit status may not be changed after classes begin, and at no time can credit be granted retroactively. Full-time status includes the option to audit classes per semester.

Students who wish to withdraw from an audited course must do so through the Registrar's Office by the stated course withdrawal date (see Academic Calendar).

Attendance Policy

Attendance is essential to the successful completion of a course's curriculum. Students must notify the instructor and/or school if they cannot attend class. Faculty will provide records of poor attendance, tardiness, and missed critiques to the Registrar. Students are allowed up to two unexcused absences per semester. More than two absences will endanger the student with a failure or lowering of grade. Tardiness and/or partial absences will be recorded. Three partial absences will constitute one full absence. It is the student's responsibility to communicate with each instructor about partial or full absences, and to arrange for making up any missed time and assignments.

In the case of medical or extenuating circumstances that may prevent a student from attending class for an extended period, students must inform the instructor and Student Affairs. If the illness is of such prolonged duration as to jeopardize the semester's work, a formal leave of absence should be considered and discussed with the Chairperson and faculty mentors. It is the student's responsibility to meet the requirements of the individual faculty member in each class. The student is also responsible for assuring that attendance is noted by the instructor or monitor.

Make-Up Work

Make-up sessions may be scheduled during hours other than the regularly scheduled meeting times, including breaks and weekends. It is the student's responsibility to inquire about make-up work for both studio and lecture sessions. The instructor will not re-teach material, therefore there is no charge for make-up work.

Grading Policy

One (1.0) credit hour represents at least a total of 14 hours of lecture or 28 hours of laboratory/studio experience or 42 hours of externship/internship per semester (15 weeks).

- 14 clock hours theory/lecture = 1.0 credit hour
- 28 clock hours lab/shop instruction = 1.0 credit hour
- 42 clock hours externship/internship = 1.0 credit hour

Certificate Grading Scale

Letter Grade	Quality Points	Numerical Equivalence	Interpretation
A+	4.33	97 - 100	Outstanding
A	4.00	94 – 96	Excellent
A-	3.67	90 – 93	
B+	3.33	87 – 89	Very Good
B	3.00	84 – 86	Good
B-	2.67	80 – 83	
C+	2.33	77 – 79	Satisfactory
C	2.00	74 – 76	
C-	1.67	70 – 73	
D	1.00	60 -69	Poor but Passing
F	0	0 – 59	Failing (No Credit)
I	0	0 – 59	Incomplete
W			Withdrawal
AU			Audit

R			Repeat
P			Passing
P+			Passing (Exceptional)
NG			No Grade Given

Cumulative Grade Point Average

An example of how the cumulative grade point average is calculated follows:

	Semester Credits	Grade	Quality Points For Each Grade	Calculation Quality Pts x credits
1st subject	4	A	4	4 x 4 = 16
2nd subject	3	B	3	3 x 3 = 9
3rd subject	3	C	2	2 x 3 = 6
4th subject	3	D	1	1 x 3 = 3
5th subject	2	F	0	0 x 2 = 0
TOTAL	15			34

Grade Point Average (GPA) = (Total of Quality Points x Credits)
Credits

In example above: 34 (Total of Quality Points x credits) = GPA of 2.27
15 credits
All grades are included in the GPA, except grades from transfer credits.

Incomplete ("I") - An Incomplete is given only when a student is unable to complete a small amount of work due to valid personal or medical reasons. A student must request an Incomplete from the instructor and it will be granted at the instructor's discretion. Students have six (6) weeks into the Spring semester to resolve Fall courses and six (6) weeks after the end of Spring courses to resolve Spring incompletes. Incompletes that are not resolved by these deadlines will convert to an "F" grade.

Repeat (R) -The grade of "F" will be replaced with an "R" on the student's transcript after the course has been successfully repeated. An "R" grade does not factor into the student's grade point average.

Grade Report

Grade Reports are part of the student's academic record, and, in compliance with the Family Education Rights and Privacy Act, will not be mailed to parents or others without the student's written permission.

At the close of each semester, the grade report, which includes a cumulative average and credits earned, will be available through the Student Portal.

Grade Reports will not be issued to any student who has not completely satisfied all financial or library obligations.

Transcript Requests

Requests for transcripts must be submitted in writing to the Registrar. Transcript request forms are available in the Registrar's Office or may be downloaded from PAFA's website https://www.pafa.org/education/academic-programs/student-life-pafa/registrar. Please allow up to two weeks for processing. There is a charge of $5.00 for each official transcript; there is no charge for an unofficial/student copy.

Requests sent to the Registrar's Office must include: name (including name during period of attendance), date of birth, the name and address of the institution or person who is to receive the transcript, student's current address, program, and years of attendance at PAFA.

Requests for transcripts for Continuing Education courses should follow the same procedure, but Continuing Education should be designated in the request.

Access to Student Records (FERPA)

The Family Education Rights and Privacy Act (FERPA) is a set of standards governing the protection of students' privacy. Accordingly, PAFA notifies students of their rights of access, review, and challenge to their own educational records. PAFA must have written consent from a student to release any identifiable information from an educational record other than for specified exceptions (such as PAFA designated directory information).

Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. The following information has been designated as directory information at PAFA:

- Student name
- Student address
- Telephone listing
- Email address
- Photograph
- Date and place of birth
- Program of study
- Dates of attendance
- Enrollment status (including hours enrolled)
- Degrees and awards received
- Most recent previous school attended

Students are permitted to refuse to let PAFA designate any or all of these types of information as directory information. If you wish to do so, a written notice should be sent to the Registrar's Office no later than October 1st.

Federal law permits exceptions to sharing information, which includes but is not limited to the following examples. PAFA is allowed to share the results of any judicial/disciplinary findings involving alcohol or drugs, regardless of a student's financial dependency or PAFA's receipt of a signed release giving PAFA permission to share protected information. Federal law also permits PAFA to alter its policy to allow communication with parents in cases where the student is a dependent for tax purposes.

Verification of Enrollment

Students often need to send additional information concerning their enrollment to such places as insurance companies, loan agencies, etc. Requests for "Enrollment Verification" should be made in writing and signed by the student. Such requests should include exactly which information the student wants released and who is authorized to receive it. There is no fee for this service. The Office of the Registrar will verify the enrollment for a future semester only after the student has registered in classes and has been cleared by the Bursar's Office. Turnaround time for these "Enrollment Verifications" runs between three to five business days from the receipt of the request.

Changes in Enrollment Status

- Drop/Add Period

The Drop/Add period is the first two weeks of classes in any given semester (see Academic Calendar for exact dates). Drop/Add can be used to change a schedule or add an audit. Students may adjust their schedules, free of charge, by contacting the Registrar's Office. The change must be documented, in writing, by the Registrar. Verbal agreement with individual faculty will not be considered official.

- Withdrawal from Class

Official withdrawal from courses may be granted up to the eighth week of the semester. A "W" will appear on the transcript and will not be computed in the grade point average. An "F" will be recorded for all withdrawals beyond the eighth week and will be computed in the grade average. Under no circumstances will an "F" be changed to a "W" after the fact. All official withdrawals must be approved by the Registrar.

- Leave of Absence or Withdrawal from School

Students must get approval from the Chairperson and Registrar for all leaves of absence or withdrawals. Students may request a leave of absence for one semester, extendable for one additional semester. Any leave of more than one year will be considered a withdrawal. In the event of a withdrawal from PAFA during a semester, a portion of the tuition may be refunded based on withdrawal date, per the Refund Policy. International students who wish to withdraw must clarify their immigration status with the Designated School Official before a refund can be considered.

If a student wishes to return to PAFA within 180-days, they should contact the Registrar to re-enroll. If the return takes place after 180-days have elapsed, they must reapply through the Admissions Office.

Grievance Procedure

The Pennsylvania Academy of the Fine Arts strives to provide a welcoming and supportive environment for all students. In the event students have a serious complaint, the following procedures are available:

- If the grievance pertains to curriculum, instructional activities, grading, or other academic matters, it is best to resolve the issue with the individual faculty member. If that does not resolve the issue, students should see the Chairperson and then the Chief Academic Officer.
- If the issue involves billing, students should see Bursar and then the Chief Academic Officer.
- If the issue remains unresolved, students may direct their grievances in writing to the State Board of Private Licensed Schools, Pennsylvania Department of Education, 607 South Drive, Floor 3E, Harrisburg, PA 17120.

Grievance Procedure Steps

Step 1 – A student with an academic grievance must first attempt to discuss the problem with the faculty member. In most cases, the grievance can be settled in this manner. If for any reason a student feels uncomfortable approaching the faculty member directly, they should go to the Chairperson and then the Chief Academic Officer. Billings issues should first be addressed to the Bursar.

Step 2 – If the grievance cannot be resolved in Step 1, the student may submit a letter of grievance to the Chairperson stating the following: course number and section, faculty member teaching the course, and specific reason(s) for the grievance. The Chairperson will review with the student his/her reasons for the grievance. The Chairperson, with the letter of grievance, will meet with the faculty member to discuss the problem and arrive at a mutually satisfactory resolution. The Chairperson will communicate, in writing, the outcome of this meeting and his/her decision to the student and faculty member. Note: If the faculty member in the grievance is the Chairperson, the letter of grievance should be submitted directly to the Chief Academic Officer. Billing complaints not resolved by the Bursar should then be brought to the Chief Academic Officer.

Step 3 – If the student remains dissatisfied, the student may appeal to the Chief Academic Officer. The Chief Academic Officer will schedule a meeting first with the faculty member, Chairperson, or Bursar to discuss the grievance. Following this discussion, the student is invited to join the meeting to discuss the matter further, before a decision is made. The Chief Academic Officer will send a follow-up letter regarding the outcome of the meeting.

Step 4 – If the issue is not satisfactorily resolved by school officials through the above internal procedures, the student may direct their formal external complaint to the State Board of Private Licensed Schools:

State Board of Private Licensed Schools
Pennsylvania Department of Education
607 South Drive, Floor 3E
Harrisburg, PA 17120
Online Student Complaint Form

Modification & Improvements Based on Student Complaints

The Pennsylvania Academy of the Fine Arts takes student complaints seriously and seeks to maintain best practices for all policies and procedures. The department head in which a policy or procedure originates must approve all proposed changes of campus procedure (Academic Affairs, Student Affairs, etc.); if the recommended change affects academic policy, the Instructor Committee reviews the proposed changes and votes on a recommendation to the administration.

Proposed changes to PAFA-wide policy must be approved with the review of Senior Staff.

Academic Petitions

Students must submit petitions for special academic considerations:

- *Change/waiver of curricular requirements*: the student must submit a written petition to the Chairperson.
- *Waiver of academic policy* (e.g., Annual Student Exhibition eligibility requirements, financial requirements, academic progress): Students may submit a written petition to the Chief Academic Officer.

All petitions must be put in writing and submitted to the Registrar, who will forward it to the appropriate school contact(s) for consideration.

Change of Grade

If a student receives a grade report and believes a particular grade does not accurately reflect their performance in class, the student should consult the Registrar and confirm that the grade was submitted accurately. Errors will be corrected immediately.

A student may consult with an instructor about changing a grade, but changes must happen within six (6) weeks into the following semester, or July 15th for Spring grade changes (as with Incomplete grades), after which time they will be part of the permanent record. Grade changes requested after the six-week period must be in the form of a petition to the Faculty Committee for consideration. Ultimately, the decision about grades remains the prerogative of each instructor.

Satisfactory Academic Progress (SAP)

All students at PAFA are expected to meet certain academic standards. Regulations regarding academic probation, suspension, and withdrawal are designed to provide close supervision of the program of study and progress of students. Failure to meet standards will place students on academic probation or suspension. The minimum satisfactory academic progress (SAP) is:

- Minimum 2.0 Semester Grade Point Average (GPA).
- Minimum 2.0 Cumulative Grade Point Average (calculated on all attempted credits).
- Minimum Cumulative Completion rate (credits earned divided by credits attempted) of 67%

Evaluations for SAP are conducted at the end of each semester and determine if students have met the minimum requirements.

A student who receives an "F" for a class must repeat and satisfactorily complete the class or an approved course substitution. A student who receives an "F" for a studio critique must register for and satisfactorily complete a studio critique in its place. The grade of "F" will be replaced with an "R" when the course has been successfully completed.

When the student repeats an unsatisfactory course, the full tuition of that course will be their responsibility. Continued unsatisfactory academic progress will lead to academic probation and possible dismissal from the program.

Academic Probation

If a student's cumulative or semester grade point average falls below 2.0 or if a student fails to maintain satisfactory academic progress, they will be placed on Academic Probation and are notified of this status in writing. The student must make an appointment with the Chairperson and Registrar to develop an appropriate action plan.

In an effort to focus students' energy on improving performance and reserving particular privileges to reward academic success, several restrictions apply to Academic Probation for all programs. These restrictions include ineligibility to submit for student shows and prizes and ineligibility to hold student positions such as: Class Monitor, Orientation Leader, etc.

A student will remain on Academic Probation until they bring their semester and cumulative GPA up to

2.0 or higher. Students on Academic Probation must attend documented meetings with their advisor once a month and show continuous and sufficient improvement (a cumulative GPA of 2.0), or risk suspension.

Academic Suspension

Students on probation, whose performance does not improve sufficiently for two consecutive semesters (GPA remains below a 2.0 for two consecutive semesters), will be academically suspended. Students academically suspended from PAFA may submit a petition for readmission after one semester. The Chairperson and Chief Academic Officer will consider the student's compliance with any action plans previously established and may request input from faculty and critics in determining future enrollment plans.

Any student who is academically suspended from PAFA is not eligible during the suspension to receive any institutional grant from PAFA. Once the student returns, they would need to appeal in order to have the institutional grant reinstated.

A student placed on academic suspension for a second time will not be readmitted to PAFA.

Readmission after Academic Suspension

Suspended students wishing to return to PAFA must submit a petition and have their file reviewed by the Chief Academic Officer for a determination of their eligibility to reenroll. Students should contact the Chief Academic Officer no later than four (4) weeks prior to the end of the semester to have their file reviewed for readmission to the following semester. Reviews will not happen during the summer months. In no instance is a student to assume that readmission is automatic after having been placed on suspension for failure to meet minimum academic standards. All institutional grant recipients must appeal to be reconsidered for institutional grant even if he or she has been readmitted.

Reinstated students will be placed on academic probation during the semester of reinstatement. Students must raise their grade point average to 2.00 or higher within the semester or they will be academically dismissed from PAFA without the possibility of readmission.

Academic Code of Conduct & Ethics

Students are expected to maintain high degrees of professionalism, commitment to active learning and participation in class, and integrity in behavior in and out of the classroom. Any written/oral work that forms the basis of a student's grade MUST be the student's own original work. Do not plagiarize. This includes all quizzes and homework.

Forms of cheating, as defined at the Pennsylvania Academy of the Fine Arts

- Copying from others on papers, tests, or other work.
- Submitting work previously graded in another course without prior approval by the instructor or by departmental policy.
- Submitting one paper to satisfy the requirements of two different courses without getting permission from both instructors.
- Using or consulting sources, tools or materials prohibited by the instructor prior to, or during an exam.
- Altering or interfering with the grading process.
- Sitting for an exam by a surrogate, or as a surrogate.
- Any other act committed by a student in the course of their academic work that defrauds or misrepresents, including aiding others in any of the actions defined above.

Forms of plagiarism

- Knowingly or unknowingly incorporating ideas, words, sentences, paragraphs, or parts of, or the specific substance of someone else's work, without giving appropriate credit, and representing the product as one's own work.
- Representing someone else's artistic/scholarly works such as musical compositions, computer programs, photographs, paintings, drawing, sculptures, or similar works as one's own.
- Manufacturing or falsifying data in the process of research.
- Downloading and using without adequate citation material found on the World Wide Web, including words, pictures, graphs, tables, and other graphics.
- Collaborating with others on projects where that is not allowed and collaborating without properly crediting that collaboration in a footnote or endnote.

Reports of alleged infractions will be reported to the Chairperson and Chief Academic Officer for review and judicial determination.

Punishments may include:

- Failure on the evaluation tool.
- Reduction in course grade.
- Failure in the course.
- Referral for additional disciplinary sanctions, up to and including dismissal.

Educational Support Services

PAFA provides educational support to assist students with all of their academic needs. We encourage a student-centered approach toward guidance on everything from advising and registration to transcripts and tutoring.

- Studio Educational Support: Guidance in the wide range of studio courses is coordinated directly with appropriate instructors. Students needing additional studio support should see the Office of Student Affairs or Chairperson for direction.
- Academic Support: PAFA's administrative staff and instructors are available for individualized advising sessions. In these sessions, a student is given the opportunity to discuss in an open manner, any problem, challenge, or issue they are facing, from academic difficulties, to transportation or other outside of the classroom issues, or concerns about PAFA itself. Through these sessions, we offer support and advice, focusing on identifying and implementing solutions that will benefit the student.
- Recording Critiques and Lectures: **Students may not record any class activity—including demonstrations, critiques, and lectures—without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities.** Students may request permission from faculty to make audio and/or visual recordings of their demonstrations, critiques, and lectures; faculty retain the discretion to grant or deny this permission. Any approved recordings made by students, or provided to students by faculty, may only be used for a student's private use; recordings may not be reproduced, distributed, or shared with others (including through e-mail, social media, and other platforms)
- Career Services: At PAFA, it is our intention to support every one of our students to complete the *Fine Arts Certificate* program and begin a new career by striving to satisfy the needs of employers from the fines arts community. Through these career support services, which include portfolio assessment and preparation, interview support, and resume preparation, we strive to support graduates to find entry-level or freelance roles in the visual arts and creative industries as a Fine Artist (Painter, Sculptor, Printmaker, Papermaker); Visual Art Educator; Craft Artist or Muralist; Studio or Gallery Assistant; Arts Instructor or Teaching Assistant (Private or Community Setting); Bronze

Foundry Casting; Fine Arts Fabrication; or Woodworker. These career services are designed to equip students with the artistic, technical, and professional competencies necessary to sustain creative practice, pursue self-employment, or obtain related positions within galleries, studios, museums, or educational organizations. All students and graduates, in good standing with the school, are eligible to meet with employers while pursuing opportunities in the fine arts community and can come back to PAFA at any time in the future to receive access to Career Services resources. Our students and graduates meet with these employers in one of several ways depending on the employer's hiring needs and interviewing process. In addition, all students participate in the Annual Student Exhibition (ASE), gaining skills and practical experience in curating and gallery preparation, pricing and selling artwork, and other areas related to success in the career field.

Employment Guarantee Disclaimer: Multiple factors, including prior experience, geography, and degree field, affect career outcomes. PAFA does not guarantee a job, promotion, salary increase, eligibility for a position, or other career growth.

Disabilities

The Pennsylvania Academy of the Fine Arts (PAFA) is committed to assuring equal educational opportunity and full participation for all students. Disclosure of a disability is voluntary, and a student's responsibility. A student with a documented disability may be eligible to receive assistance through the Office of Student Affairs. Eligibility for reasonable accommodations is determined on a case-by-case basis after comprehensive documentation is reviewed.

Documentation must be current (within the last 3 years) and directly submitted by a qualified practitioner who is not related to the student. It must consist of a comprehensive assessment and include evidence of substantial impairment of a major life activity. Treatments and services currently utilized to minimize the impact of the condition should be described, as well as recommendations for accommodations in a post-secondary setting.

XIV. Instructors

Instructors

Michael Gallagher
Instructor, Painting. Teaches painting, drawing, and seminar.
MFA, Pennsylvania Academy of the Fine Arts; BA, LaSalle University; Certificate, Pennsylvania Academy of the Fine Arts, MFA. Exhibitions: Schmitt Dean Gallery, Philadelphia, 2003 & 2006, Edgewood Orchard Galleries, Fish creek, WI, 2003-05. Represented in numerous private and public collections nationally and internationally.

John Greig
Instructor in Sculpture & Sculpture Shop Manager
Certificate, Pennsylvania Academy of the Fine Arts; also studied at University of Pennsylvania, Haystack School of Craft, Minneapolis Technical College & Milwaukee Institute of Art & Design. John was born in Minnesota, raised in Wyoming but calls Philadelphia home. A dedicated artist/craftsman, John explores art making through a variety of techniques in sculpture, drawing and printmaking. As the manager of PAFA's sculpture facilities he is familiar with a wide range of materials and making methods. He is the cofounder of Traction Company, a shared workshop which provides artists with tools, space, and equipment for creating work. He exhibits work on regular basis. His last two solo shows have been at Automat in 2019 and Abington Art Center in 2021.

John Horn
Instructor, Sculpture. Teaches anatomy, drawing, and sculpture.
MFA, City University of New York; BFA, Philadelphia College of Art. Studied drawing at Studio Simi, Florence, Italy; apprentice at Henreau Marble Studios, Carrara, Italy and to Jacomo Manzu. Exhibitions: Faculty shows, Pennsylvania Academy of the Fine Arts; Faculty shows, New York Academy; Artist's House, Philadelphia; Kitchen, New York.

Douglas S. Martenson
Instructor, Painting. Teaches painting and drawing.
Certificate, Pennsylvania Academy of the Fine Arts; Vermont Studio Center, Johnson, Vermont. Exhibitions: Gross McCleaf Gallery, Philadelphia, 1986,1988,1989, 1993, 1995, 1998, 2002; "The painted Interior" Delaware Center for the Contempory Arts, Wilmington Del; Gallery Selection, Sherry French Gallery, NYC; 2007; Vose Galleries, Boston, MA, 2004; Faculty Exhibition, Addams Gallery, University of Pennsylvania.

Steven Nocella
Instructor, Sculpture
MFA, University of Pennsylvania; BFA, Philadelphia College of Art. Westby Art Gallery, Rowan University, 1997. Group Exhibition. White Box Gallery Philadelphia; Sande Webster Gallery, Philadelphia. Several solo exhibitions.

Anthony Rosati
Instructor, Printmaking.
MFA, Tyler School of Art, Temple University; BA, Rider College. Numerous solo and group exhibitions. Represented in numerous private collections and in the following public collections: Bernard A. Zuckerman Museum of Art, Kennesaw State University, Kennesaw, GA; DeCordova Museum, Lincoln, MA; The Free Library, Department of Prints and Pictures, Philadelphia, PA; James A. Michener Museum, Doylestown, PA; Knoxville Museum of Art, Knoxville, TN; Library of Congress, Washington, DC; National Gallery of Art, Washington, DC; Pennsylvania Academy of Fine Arts, Philadelphia, PA; Peoria Riverfront Museum, Peoria, Illinois; Philadelphia Art Alliance, Philadelphia, PA; Philadelphia Museum of Art, Philadelphia, PA; Rider College, Lawrenceville, NJ; Upper Moreland Free Public Library, Willow Grove, PA; Jane Vorhees Zimmerli Art Museum, Rutgers University, New Brunswick, NJ; Woodmere Art Museum, Philadelphia, PA.

Jill A. Rupinski
Instructor, Painting and Drawing.
BFA, Philadelphia College of Art, 1981, 1984-85 Graduate Studies; Vermont Studio School, Johnson, VT Graduate study in painting, 1985. Certificate, Pennsylvania Academy of the Fine Arts, 1977. 2023, Medal for significant achievement in the visual arts from the Philadelphia Sketch Club, a participant in the 2014 Senior Artist Initiative Oral History Project, a 2013 recipient of a PAFA Faculty Venture Fund Grant for Travel to France, 1997, Percy Owens Memorial Award for a Distinguished Pennsylvania Artist from the Fellowship of PAFA, and a 1976 recipient of a Cresson Travel Scholarship from PAFA. Numerous public and private portrait commissions. Some collections that her art resides in are the University of Pennsylvania, College of Physicians, Arcadia, Colgate, and Villanova Universities. Jill has been an instructor with the Maurice River School at the Barn Studio in Millville, NJ since 2010. Jill shows at Cerulean Arts Gallery in Philadelphia, PA.

Peter Van Dyck
Instructor, Painting and Drawing.
BFA, Wesleyan University; The Florence Academy of Art: 4-year program. Solo Exhibitions: Harrisburg Area Community College, Harrisburg, PA, 2020; John Pence Gallery, San Francisco 2004; Eleanor Ettinger Gallery, New York 2006. Group Exhibitions: John Pence Gallery; Eleanor Ettinger Gallery; The Grenning Gallery; Biggs Museum of Art, Dover, DE. Teaching: The Florence Academy of Art.

Nicholas James Yourkonis
Instructor, Digital Arts.
BFA, Pennsylvania Academy of the Fine Arts, 2025