



SCMS Refund Policy

Refunds for cancellations prior to the start of the first class will be assessed a 20% processing fee of the total tuition payment. There will be no cancellation refunds given after the first week of the class, unless:

- There is a waiting list for the class and someone is willing to take your students spot in the class, you may be eligible for a full refund.
- A student who becomes ill or injured during two consecutive weeks or more may receive a prorated refund as determined by the Assistant Director of Museum Education with proper documentation by a physician.
- Refunds will be granted for reasons of illness, injury (a doctor's certification may be requested) or death in the immediate family.

Other Information

- Refunds will not be granted for scheduling conflicts or no-shows.
- Refunds will not be granted to students who leave the class by their own choice.
- Students may transfer to an alternate class session, if space permits, without penalty.
- Refunds will be made to the individual who made the original payment.